

SUPREME COURT OF INDIA

F. No. 12/Judl./2025

17th May, 2025

C I R C U L A R

In modification of the Circular bearing F.No. 4/Judl./2024 dated 14.02.2024, the Competent Authority has been pleased to permit circulation of letters for adjournment of cases by following the modalities mentioned hereunder:-

- 1) Letters for adjournment of cases listed before the Hon'ble Courts are permitted to be circulated by the Advocates-on-Record/Parties-in-Person in all cases except fixed date/mentioned matters, till 11:00 a.m., on the previous working day.
- 2) Such letters for adjournment shall be entertained only after obtaining consent of the Advocates/Parties-in-Person appearing on the other side. Unless such prior consent/no objection of the Advocates/Parties-in-Person appearing on the other side/Caveator is obtained, the same would not be considered.
- 3) Specific reason for seeking adjournment and number of adjournments already sought shall be mentioned.
- 4) Adjournment of the case would be considered only in case of bereavement in the family or medical/health condition of the Advocate/Party-in-Person or such other genuine reason to the satisfaction of the Hon'ble Court.
- 5) Request for adjournment of case shall be submitted in the prescribed format as per **Annexure 'A'** through e-mail: adjournment.letter@sci.nic.in .

Sd/-
(Gracy L. Bawitlung)
OSD (Registrar)
(Judicial Admn.-II)

Sd/-
(Kaveri)
OSD (Registrar)
(Judicial Admn.-I)

Sd/-
(Pavanesh D.)
Registrar
(Judicial Listing)

Copy to:-

- (1) Supreme Court Bar Association with five spare copies of the Circular with a request that the Circular may be displayed on the Notice Board of the Association for information to its Members.
- (2) Supreme Court Advocates-on-Record Association with five spare copies of the Circular with a request that the Circular may be displayed on the Notice Board of the Association for information to its Members.
- (3) All the Notice Boards.
- (4) All concerned.

SUPREME COURT OF INDIA

Application for adjournment

To,

The Registrar,
Supreme Court of India

Sir,

Kindly adjourn the hearing of the case, particulars whereof are given below:

1. Case number:
2. Coram/court:
3. Name of the applicant with status (petitioner/respondent):
4. Reason for adjournment:
5. Period of adjournment:
6. Whether the rest of the parties are intimated (names of Advocates appearing for other parties with confirmation for intimating them):
7. Next date of hearing:
8. Whether any interim order is operating in the case:
9. Number of adjournment/s already taken:

(Name/signature/status)